INTERNATIONAL CONFERENCE ON MATHEMATICS AND SCIENCE EDUCATION THEME: "STEM AND ESD FOR PROMOTING SMART AND SUSTAINABLE SOCIETY"

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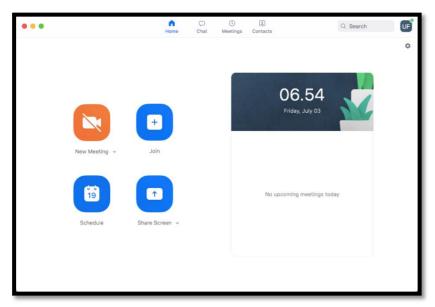
Presenter Guidelines

How to Make Video Presentation at ICMScE 2020: A Tutorial

Presenters have to make a video presentation. They have to give a label of *scope* in the right corner of the PowerPoint slide, i.e *Mathematics Education*. The video presentation should follow these rules:

Information				
Duration	Features	Video Format	Size	Max. Slide
5 – 10 minutes	Power Point Presentation and the voice of presenter with/without show of face.	.mp4	Less than 40 MB	8

- 2. Please include the following items in your PPT as follows: *Title, Background, Method, Results and Discussion,* and *Conclusion.*
- Presenters can use various *software* freely to make their videos of the presentation. The committee provides an example of the recording process by using *ZOOM SOFTWARE*.
 Presenters can see this tutorial of video making by using *ZOOM SOFTWARE*.
- 4. Tutorial of video recording by using zoom meeting application:
 - Make sure that you have a zoom application on your laptop or computer. You can download it from <u>https://zoom.us/download.</u>
 - b. Log to your Zoom Account.
 - c. Click Setting (gear icon).



d. Click the Video and make sure your camera is working. To check your camera on your computer, please **check** the click button on your camera setting.

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e. Click audio, ensure your Audio is working. To check the audio, click the Test Mic.

•	Settings
General	Speaker Test Speaker Built-in Output (Internal Speakers)
🖸 Video	Output Level:
∩ Audio	Output Volume: 🖷 🔤 🛶 🗐
Share Screen	Microphone Test Mic Built-in Microphone (Internal Microphon \$
Chat	
Virtual Background	Input Volume:
O Recording	Automatically adjust microphone volume
Profile	Use separate audio device to play ringtone simultaneously
Ju Statistics	
🙂 Feedback	 Join audio by computer when joining a meeting Mute microphone when joining a meeting
E Keyboard Shortcuts	 Mute increprione when joining a meeting Press and hold SPACE key to temporarily unmute yourself
Accessibility	Advanced
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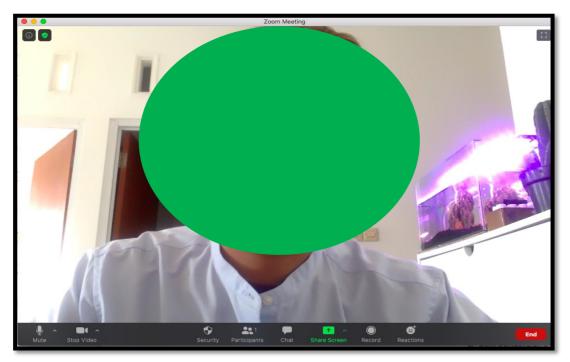


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f. Click the share screen, ensure your share screen can be open.

8	Settings
 General Video Audio Share Screen Chat Virtual Background Recording Profile Statistics Feedback 	 Settings Inter full screen when a participant shares screen Maximize Zoom window when a participant shares screen Scale to fit shared content to Zoom window Side-by-side Mode () Silence system notifications when sharing desktop
 Keyboard Shortcuts Accessibility 	Advanced

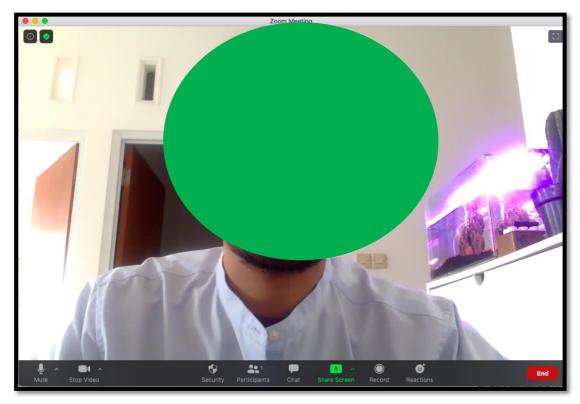
- g. Click Recording, ensure that the option of record during screen sharing is On.
- h. Back to Home, and you can start a New Meeting.
- i. Click the Audio and Video.





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j. Click the Share Screen, and find your PPT.





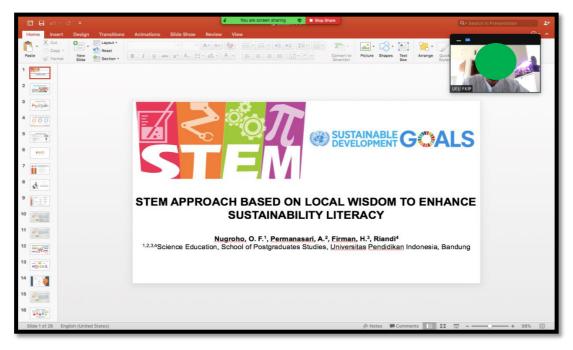


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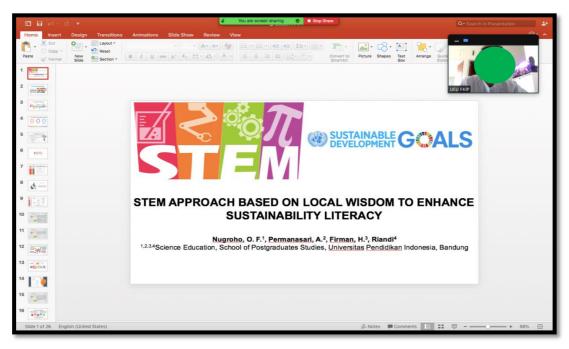
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k. Your screen already changed with your PPT screen and your camera on the right top.



- 1. Start the presentation.
- m. When you finish your presentation, you can click Stop Share (on the Top-The red one) and click Stop Recording Icon (you can choose to click on the top or bottom) and **click End**, then continued by **clicking End Meeting for All.**



- n. Zoom will convert your recording file into 3 types of files, open your folder and search those file to make sure your recording is saved.
- o. Please ensure your video format is mp4

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p. Please rename the video file into:

No.Abstract_Your Name

Example: ABS123_Oktian Fajar Nugroho

q. Finally, upload your video into the link:

http://science.conference.upi.edu/icmsce2020/user-login/

r. Log in your account and find "Presentation Video"

	Search O
ICMScE 2020 Conference Management System	News and Announcement
 Main Site Submission Guide Register Login User List Statistics Abstract List Statistics Paper List Presentation Video Online Q&A Forum Access Mode Ifory System 	Call For Papers Secretariat at 91st floor, Department of Biology Educatio JICA Building, Universitas Pendidikan Indonesia. JI.Dr.Setiabudhi No.229 Bandung, West Jav Indonesia (40154)
I User login :: Please login as USER first to submit your abstract and full paper. Email Login Code Security Code Login as USER Lost or forgat your Login Code? Please CLICK HERE	

s. The deadline to upload the video presentation is on *July 11th 2020*. Before uploading the video presentation, please make sure that presenters have uploaded the payment proof on *July 10th 2020* at your account.

